

Barkley Community Forest Corporation

B.C.F.C.

PO Box 707, 1971 Peninsula Road, Ucluelet, BC, V0R 3A0

Regular BCFC Board Meeting Minutes April 6, 2021

April 6, 2021

Meeting held by Zoom video call

Attendance via Zoom: Terry, Dario, Noah, Gary, James, Geoff, and Ken

General Manager: Zolie Shafer

Guest Attendance: Mayor Mayco Noel, Councillor Rachelle Cole, District of Ucluelet

Notes: Ken,

Call to order: Terry called meeting to order at 1:03pm

1. Agenda for the April 6, 2021 BCFC Regular Board meeting

Motion by James seconded by Geoff to accept the agenda as presented. Carried

2) Minutes of Previous BCFC Regular Board meeting held March 2, 2021

Motion by Geoff seconded by James to approve the December 9, 2020 regular meeting minutes Carried

3) Reports from General Manager

i) Harvesting

a) Draw Creek Timber Sale proposal

- GM has run several options for blocks on this timber sale. Latest plan before the Board contains blocks DC10, DC11, DC12 and a revised DC13 taking only about 25% of the block. Block DC3 has been deleted in total. The cruise shows this configuration to contain about 25 000m³ with about 65% red cedar. GM will circulate a new set of harvest maps to all directors.
- Road construction will require about 3 kilometers of new road and 3 semi permanent steel bridges. Road construction and bridge installation has an environmental plan mainly for upstream water quality as there are no fish in the adjacent stream reaches. Road construction and bridge installation will be the responsibility of the timber sale purchaser with close contract administration by GM or designate during construction.
- GM to get a final assessment of volume in the two small areas on the opposite side of Draw Creek from the new road. Final decision on including those areas in timber sale pending.
- Based on current log prices, this configuration indicates a good net revenue return to the BCFC.

Motion by Noah seconded by Geoff to proceed with final cutting permit application based on this configuration, Board to be updated at the May meeting. Carried

b) Mature timber assessment on the CF

- As part of the ongoing strategy discussion in preparation for development of a new management plan for the CF, The Board of Directors requested the GM develop and issue a contract to assess the mature timber in the forest to confirm the existing data on timber inventory maps.
- Directors will provide the GM with parameters for the review.
- Copper Canyon engineers, Ferguson and Sawden along with GM Schafer have a good knowledge of BCF and using Lidar, past reviews and some field work could do this in two to three weeks.

Motion by Gary seconded by Dario to have the GM proceed with issuance and work to complete this contract. Carried

c) Right of way logs on SB 15, 16 and 18.

- Discussion on the right of way logs left on the proposed second growth timber sale areas from road construction last year
- Directors agreed these logs should be removed as soon as possible to reduce potential losses from insects and from firewood cutters
- Directors did not want to see this tied into the larger Draw Creek timber sale.

Motion by Noah seconded by Geoff for the GM to put out a tender for the sale of this RW material as early as possible. Carried

d) Public access to Firewood

- GM will arrange to open roads into MC4 and MC5 to allow access to waste wood from last year's logging program. (Good firewood opportunities here)
- GM will establish a self-approval form and map with conditions on the BCFC website for the public to print off and carry with them to show authority to take firewood from approved areas.
- Directors to supply GM examples of such approval forms (Mosaic, Ministry of Forests)

e) Other Forestry updates

- GM has circulated a report from the Provincial data base (Results) showing that all post-harvest reforestation obligations on the BCF are fully current
- Director Heli tour will not be possible until Provincial Health Orders are less restrictive.
- GM planning a burning program next fall to get rid of debris landing piles to allow planting in the spring of 2022
- No planting program in 2021. A larger program will occur in the spring of 2022.

ii) Financial:

GM had circulated a draft financial summary as at Dec 31, 2020.

- Draft Financial summary not fully reviewed. It will be updated and reviewed at the May Directors meeting when consolidated projections are available for the Draw Lake timber sale and the R/w and possible sales of SB15, SB16 and SB 18A later this year.
- Expenditures in 2021 are in line with previous projections. Limited expenditures in 2021.

4) Sub Committees

a) Old Growth Stream Management

- Board spent considerable time at the April meetings reviewing the report by Sally Leigh Spencer and David Clough. Board will now wait on the report from the GM on remaining mature timber in the BCF. A more complete and possible final review will occur at the May meetings if the reports are in.

b) Record Keeping

- GM has been working on some of the issues identified in the recent Board report on record keeping. Cleanup should be complete by the end of April
- GM has worked with IT to move all remote access to "One Drive" and will send out notice on that to all Directors. Team Viewer will no longer be needed nor will the hard drive back up at the office. (Back up storage and retention is in the Cloud with One Drive.)
- GM clarified that the designation "Administrator" carries no special significance.

c) Policies

- Director Geoff Lyons has made a common template and re-titled and re-numbered the previous existing policies and new policies to fit the new format. Geoff will send around a clean set of the new documents and final review and approval can occur at the May meeting.

5) Initiatives

a) Christmas Tree Free use areas

- Board Chair has had discussion with ACRD relative to using the Long Beach Airport site. A field tour is necessary with officials to clarify BCFC intentions and look at suitable areas. There will be applications and paperwork required if the decision is to go ahead. Terry will lead the next steps and work on a field visit.

b) Application to the Clayoquot Biosphere Trust for a Research Award

- The BCFC has applied for a research award in the amount of \$5000 as part of the Clayoquot Biosphere Research Award Program. The BCFC proposes adding \$12 500 of BCFC funding to the project.
- The project proposal supports the work on the Old Growth / Riparian Strategy which the Board is developing. An area of approximately 17 hectares (Block DC 3) near the Maggie Lake Road and adjacent to Draw Creek will be set aside for long term conservation and development of old growth forest. The trees in the area are 55 years old and consist of some off-site species. Plant and animal species will be studied. Current and potential species occurrence and populations will be established. Some treatment options will be explored to allow the second growth forest to form natural old growth characteristics at an earlier age. Subject to approval and funding, the project could be on going on a monitoring basis for several years.

6) BCCFA Indicator Study

GM reports this is near completion and will be submitted prior to the April 12 deadline.

7) On-Going Business

a) Forest Stewardship Plan

- GM has worked with Forsite Consulting to achieve a competitive proposal for the development of the required Forest Stewardship Plan for the BCFC in 2021. GM would like approval to proceed with the development of the plan.

Motion by James seconded by Noah to proceed with the development of the required FSP using Forsite Consulting as proposed. Carried

b) Map and Fact Brochure

- GM has a new version complete and will send out electronically to Board members for review

c) Bike Trails

- Application is still hung up with the proposed location of the Wildlife habitat Area WHA, / Old Growth Management Area OGMA
- James will send Ken a copy of the proposed key bike trails (map). Ken will discuss with Sally Leigh Spencer and GM to determine if the proposed WHA could be adjusted to exclude the bike trail path. Resolution of this issue should allow the application to proceed to the Province.

d) Logo for the BCFC

- Noah has this completed and will send out to all Directors

e) Lance Blackwell Video on BCF for open house and Website

- Progress slowed by Covid 19 but work is underway. Commitment has been made and retainer established. A more complete plan for the video and Open house will be made at the next meeting, possibly waiting until fall of 2021.

8) Correspondence:

a) Email from BCCFA and Province (DeSilva) re Low-cost Volume Survey

- GM indicates no response is needed for the CF as there is no information on this aspect of the appraisal system on the CF.

b) Email from Scott and Amy Reed re: use of local contractors and equipment list

- Chair noted he had spoken to Scott Reed on the phone and would follow up with something in writing. BCFC supports use of local qualified local contractors.
- c) **Request from Tourism Ucluelet: re UMBA application**
 - As noted previously in minutes, hopefully the issue of overlaps with legally protected areas can be resolved soon and application can go in.
 - d) **Westerly News Request for information on Bike Trails**
 - As noted above, hopefully BCFC in apposition to provide update in near future
 - e) **Westerly News Request for information on Old Growth Strategy**
 - Board of Directors still in the information gathering stage on a future strategy. An opportunity for complete discussion on the proposed strategy and tour of the forest will be made available to the Westerly and other news outlets and the public later in 2021 as the strategy evolves.
- 9) **Items brought out of the BCFC Board of Directors IN-Camera meeting of April 6 , 2021**
- a) **GM Position.**
 - The Board of Directors is reviewing options for posting an opening for the position of GM of the BCFC for later in the summer of 2021. Decisions are expected at the may or June Directors meetings.
 - b) **Accounting Position.**
 - The Board of Directors is proceeding with posting a request for interest in the accounting position for the BCFC in local papers in the next month. This will be a contract position
 - c) **Old Growth/ Riparian Strategy**
 - The Board of Directors is collecting information on establishing an old growth / riparian protection strategy for the CF which will feed information into the new management plan required for the Community Forest in late 2021.
 - d) **Clayoquot Biosphere Trust Research Award application**
 - Discussed in section 5b of these minutes

10) Additional Items added to the Agenda

a) Maggie Lake / River Fish Ladder repair

Noah explained that Toquaht Nation was interested in working with local groups on the repair and restoration of the fish ladders and booms at the outlet of Maggie Lake (into the Maggie River) . This is a critical habitat restoration project of significance to the Maggie River system.

Decision: Ken will assist Noah in putting together a short presentation for the next Board meeting regarding the project and possible partners and amounts and uses of any funding in the application for the Board to consider at the next or a future meeting.

b) Condolences to Noah on loss of family member

Zolie Schafer acknowledged Noah's recent loss of a family member and extended condolences. Condolences were also expressed by the entire Board and guests in attendance.

11) Date of Next Meeting

May 4, 2021 at 10:00 am. via zoom.

Regular meetings now scheduled for the first Tuesday of each month commencing at 10:00am

12) Adjourn

Meeting adjourned at 2:30

Approved: - Original signed by T. Smith, Chair

Original signed by K Matthews, secretary




