



Regular Board Meeting Minutes December 14th, 2022

## **Regular BCFC Board Meeting Minutes December 14, 2022**

**Meeting held at the Ucluelet Community Center**

**Ucluelet, BC**

**Attendance: Terry, Gary, Julian, Geoff, Dario**

**Absent: Ken & Noah,**

**Staff: General Manager; Erik Holbek, RPF, Accounting Manager, Mike Williams**

**Notes: Geoff**

**Meeting called to order by the Chair at 10:05 am**

### **1) Agenda Approval:**

*Request by Julian to add Burn Piles to the agenda*

Motion by Julian, seconded by Dario, to adopt the agenda as amended. **Carried**

### **2) Approval of minutes of the November 9, 2022, Regular BCFC Board meeting:**

Motion by Dario, seconded by Geoff, to approve the minutes of the November 14, 2022, meeting as presented. **Carried.**

### **3) Staff Reports**

#### **General Manager's Report: Erik Holbek, RPF**

- i. Strategic Planning. Erik has been in contact with three companies with the required expertise to complete the final analysis of the Barkley CF Management Plan #2. And based on availability has selected FES to undertake the project.
- ii. Parking adjacent to Muscle beach  
Erik met with the Muscle Beach owner, and has come up with a plan to install parking on the adjacent spur for some 20-25 vehicles for surfers etc. If there are any issues in summer, the Muscle Beach owner has agreed with BCFC's permission to place rocks in front of the access to deter abuse of the parking area.
- iii. Active Timber Sales.  
The Mosaic (OZ4) Waste Survey remains incomplete; and windthrow treatments not yet complete due limited access due to snow.  
The fire hazard in the SB blocks has been abated, however not all the piles were completely burned.  
The Probyn blocks saw some 2,000 m<sup>3</sup> of waste from the 20,000 m<sup>3</sup> volume.  
North Shore Salvage is underway, doing a good job.  
There may be an opportunity for additional volume of the initial 4,000 m<sup>3</sup>, but it was agreed to stay with that volume on this additional trial run.



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Culturally Modified Trees In the NS Salvage area - Review of these has been delayed.

- iv. Roads and Bridges  
It will be necessary to widen the Junction at the Ittatsoo Road.  
The B1000 bridge stingers turned out to be too small. Erik now recommends the installation of a concrete bridge, which will be more expensive, but will provide a much longer lifespan. This is addressed in the 2023 budget proposal, when it is presented to the Board.  
There will also be a need for significant road maintenance on the B1000 road in 2023 (also included in the 2023 budget proposal)  
The MoF will provide replacement guard rails for certain bridges, it will be at the BCFC's cost to install them.
- v. Silviculture. The bids for 2023 planting were received and were less than expected; the lower bid was accepted.
- vi. BCFC Open House – November 17<sup>th</sup> 2022  
This was held at the UCC, and although moderately attended, all attendees made complimentary comments on the presentations and appeared impressed with the work being undertaken.
- vii. Loggers Sports replacement logs are available for delivery to the Loggers Sports location alongside the Rec Hall. (Erik to coordinate with the District Rec Coordinator.
- viii. Safety Plan - Erik to initiate a Safety Plan for Board Review.
- ix. 2023 – 2027 5-year Budget – Due to time constraints, this was tabled until the January 11<sup>th</sup>, 2023 meeting.

**Accounting Manager Financial Report, Mike Williams**

Mike presented the following reports since the Sept 14 meeting.

- i) BCFC Balance sheet as of November 30, 2022.
- i. BCFC Income statements for November 30 2022, showing income and expenditures for each month by budget category or line item.
- ii. BCFC Comparative Income Statement showing actual revenue and expenditures January 1, 2022, to the end of November 2022, compared with the approved BCFC budget for the year 2022.

Motion by Geoff, seconded by Julian, to accept the General Manager and Accounting Manager reports as presented. **Carried**

**4) Other Business**

- a) Burn Piles – Julian questioned the alternatives to burning waste piles, relative to the impact – understood that other options have cost implications.

**5) Correspondence**

- a) BCCFA Membership Fee increase – Noted, but still considered worthwhile  
b) SEO Website Upgrade – Recommended not to pursue  
c) Letter from Planter – No interest in responding.

**6) Items brought out of In-Camera Meeting**

No additional items brought out of the November 09 , 2022 In Camera meeting.

**7) Date of Next Regular Meeting**

The next regularly scheduled meeting for the BCFC Board will be January 11<sup>th</sup>, 2023 at the Ucluelet Community Centre. 10:00am to 12 Noon.

**8) Meeting Adjourned by Chair at approximately 11:38 am**

Approved: Terry Smith, Chair

  
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Geoff Lyons, Acting Secretary

  
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