



Regular Board Meeting Minutes June 8, 2022

## **Regular BCFC Board Meeting Minutes June 8, 2022**

**Meeting held at the Ucluelet Community Center**

**Ucluelet, BC**

**Attendance:** Terry, Ken, Gary, Geoff, Julian,

**Absent:** Noah, Dario

**Staff:** General Manager; Erik Holbek, RPF , Mike Williams , Accounting Manager

**Guests:** Nil

**Notes:** Ken

**Meeting called to order by the Chair at 10:10 am**

### **1) Agenda Approval June 8, 2022**

**Requests for additional or changes to agenda items:**

Motion by Geoff, seconded by Julian, to approve the agenda as presented. **Carried**

### **2) Minutes of the May 11, 2022, BCFC Regular Board Meeting.**

Motion by Julian, seconded by Geoff, to approve the minutes of the May 11, 2022, regular BCFC Board meeting minutes as presented. **Carried.**

### **3) General Manager's (GM) Report, Erik Holbek, RPF**

#### **a) Financial**

No revenue received in past month. Two small invoices paid out.

#### **b) Forestry**

- Strategic Planning/ Management Plan

No new work has been completed in the past month.

- Forest Stewardship plan.

Remains with MOF staff to finalize review and provide final approval. No issues noted.

#### Active Timber Sales.

- SB15/ SB16/SB16a SB18 and Oz 4 Mosaic timber sale continues. Harvesting finished on blocks SB15/SB16a/SB18. Final road cleanup and piling to be done. Final yarding in Oz4 expected to be complete by the end of June.
- Draw Lake sale (Probyn) is harvesting is now complete . Final cleanup of piles and roads and ditches to occur in the next week.

#### Roads and Bridges



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- GM has agreement with MOF to re-align main Barkley FSR to make overall access and admin more efficient.
- GM has plan to do maintenance brushing and ditch clean out on sections of the Barkley FSR with the MOF also doing some sections.

Salvage Agreement.

North Shore Scaling is finalizing proposed areas and having archeological assessments completed on all areas. Final proposal to be submitted within the next two months.

Silviculture 2022.

Planting completed. Annual survey program underway.

Public Firewood.

GM will be opening up new firewood areas once cleanup and waste and residue surveys are completed on recently logged areas.

Motion by Geoff, seconded by Gary to accept the GM's report as presented. **Carried**

**4) Accounting Manager's Report , Mike Williams**

Mike Williams provided and discussed an up-to-date Balance sheet and Income Statement for 2022. The Income statement compares actual expenditures for the 2022 calendar year up to May 31, 2022, with the approved 2022 annual budget approved by the Board in early 2022.

All income and expenditures are on track to be in line with the approved 2022 budget. An amendment to these documents to show the increased road maintenance budget approved by the Board at the May 11, 2022, meeting will be completed for the July meeting report.

Motion by Geoff, seconded by Gary to accept the Accounting Manger's report as presented with the proposed amendment for road maintenance. **Carried**

**5) Sub Committee Report. map and Fact Brochure**

Ken noted that the brochure was being worked on by the printer in Port Alberni. Final alterations will be made including a lighter shade on the background and left justification of the print on the text boxes. Ken hopes to have a working copy for review at the AGM .

**6) Ongoing Initiatives**

Heli Tour. Tentatively scheduled for June 22 in combination with a ground tour. GM to review and set up.

**7) Other Business**





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a) Toquaht Nation Free Use Permit .

Toquaht Nation successfully applied for, received, and have harvested 50m3 of timber near the draw lake timber sale in the Community Forest under a Free use Permit issued by the MOF.

The Free use Permit was issued expediently to take advantage of equipment and hauling on the BCFC Draw lake timber sale.

Board Members noted they were all in agreement with the issuance of the Free Use permit but felt that the application should have come to the Board much earlier so that it could have been discussed and fully understood well ahead of time.

Toquaht Forestry and Toquaht Nation are aware of these concerns and noted no plans at this time for any further free use permit applications in the Community Forest.

b) Barkley Community Forest Annual General Meeting scheduled for 10:00am June 30, 2022, at the Community Center in Ucluelet.

All arrangements have been made for this meeting. BCFC Board Chair will prepare a final agenda and Chair report for the meeting.

c) Barkley Community Forest / Ucluelet Mountain Biking Association(UMBA) MOU

GM Erik Holbek has much experience with mountain biking activity and trail planning.

GM has met with local UMBA representatives and discussed the last application for approval of trails in the Barkley CF ( S. 57 application) . GM has agreement with UMBA and recommends:

- Previous agreement between BCFC and UMBA be terminated and replaced with a short and simple MOU to show intent to co-operate on planning and utilizing trails on the forest. Draft MOU reviewed and approved.
- GM with agreement from UMBA will ask that the S57 application for recreation trails submitted to MOF be rescinded . GM working with UMBA will submit a new simpler application in the future which will be workable, field truthed and have options for all experience levels.

Board agreed with this strategy and the MOU.

d) Capitalization of Assets Policy

Geoff and Mike explained the policy ( previously circulated) and why the need for the policy arose out of the current external audit .

Motion by Julian seconded by Ken, that the Capitalization of Assets Policy for the BCFC be approved and put into effect effective immediately . **Carried.**

e) BCFC Cut Control and Volume Report



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MOF annual cut control and volume charged statement for the BCFC K3S licence was received in May. It was reviewed by the Board and shows volumes logged and charged for the period 2020 and 2021 up to Dec 31, 2021.

GM provided the Board with a further updated BCFC internal tracking statement which shows volume harvested to the end of May 2022. The statement shows projections for final scale, waste and residue charges and salvage recovery, and possible AAC reductions with Management Plan #2.

It is anticipated that the GM will have final charges from the timber sales and a firm projection on salvage volumes by September 2021. Currently, the statement indicates that BCFC will have charged 95% plus of the volume allowed in the period 2020 to 2024 leaving a small amount of additional timber to be harvested before 2025.

### 8) Correspondence

- a) Letter to Toby Seward regarding road access and maintenance cost sharing.  
As discussed at the May 11, 2022, meeting, the Chair has written to Mr. Seward declining the request to participate in any cost sharing on access road development and maintenance.
- b) Letter from Islandsis Fund re: development of carbon credit options in the BCF.  
This letter and information from Islandsis were reviewed and discussed.

The Board of the BCFC unanimously supports efforts to sequester carbon and reduce greenhouse gas emissions to improve the local and worldwide environment. The Board will support efforts to implement strategies in management Plan #2 to improve our efforts in that regard but at this time will not enter into any agreements to develop programs to offer carbon credits to the market.

Moved by Geoff seconded by Gary to decline any offer to work with Islandsis or any other organization to offer or sell carbon credits within the Barkley CF. **Carried**.

- c) Request from Rachele Cole to support the Canadian Cancer Society, Cops for Cancer tour.  
The Board felt strongly supportive about this event and the hard work put into raising funds for this worthwhile cause.

The Board does not provide direct support to fund raising for this type of cause and respectively must say no to any direct contributions. Chair will provide response.





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- d) Notice of a new District Manager for the BC Ministry of Forests, South Island Natural Resource District.

James Proteau has been selected as the new District Manager for the Ministry of Forests in our area replacing retiring District manager Rhonda Morris . The relationship with the District manager is very important for the success of the Barkley CF and we look forward to working with Mr. Proteau. The Board also thanks Rhonda Morris for her past support and wishes her well in retirement.

**9) Items brought out of In-Camera Meeting held immediately after this meeting on June 8, 2022**

- a) The BCFC Board approved the external audit developed the firm, Anderson and Associates, to be tabled as final at the BCFC AGM June 30, 2022.
- b) The BCFC Board approved the award of dividends to shareholders of \$367 000.00 to Toquaht Holdings LP and \$367 000.00 to the District of Ucluelet for the year 2022.
- c) The BCFC has requested the General Manager to review opportunities and options to advertise and or award one or more small timber sales for local Ucluelet /Macoah sawmills later in 2022 or early 2023.

**d) Date of Next Regular Meeting**

The next regularly scheduled meeting will be held Wednesday July 13, 2022, starting at 10:00 A.M.

**10) Meeting Adjourned by Chair at approximately 12:16 pm**

Approved:

Terry Smith, Chair

Ken Matthews, Secretary