



## **Final BCFC Board Meeting Minutes July 5, 2021**

**Meeting held at the BlackRock Resort, Ucluelet**

**Attendance: Terry, Dario, Ken, Geoff, Julian , Gary**

**Absent: Noah**

**Guest Attendance: Nil**

**Notes: Ken ( not all topics described in the order they were discussed; topics have been grouped as per agenda.)**

**Meeting called to order by the Chair at 12:17 pm**

### **1) Agenda**

Moved by Dario, seconded by Geoff to adopt the agenda as presented. **Carried**

### **2) Minutes of the June 15, 2021, Regular Board Meeting**

Moved by Geoff, seconded by Gary, to approve the June 15, 2021, BOD regular meeting minutes as presented. **Carried.**

### **3) Forestry Update**

Terry had sent out an update from the GM dated July 4, 2021. This was reviewed with highlights read by Terry.

Key Points:

- Timber Sale Agreement for Blocks Oz4, SB15, SB16A and SB18 is now signed. Pre-op meetings will be held this week. Once deposit and the first payment are received , work will start. Expect completion by late November 2021.
- Timber Sale advertisement for the Draw Lake blocks DC10, DC11, DC12, DC13 is nearly ready and will be advertised before the end of July.
- No further engineering or sales are planned in 2021.
- Silviculture surveys and some fill in planting to occur this year . All obligations are up to date.

### **4) Financial Update**

Financial update was reviewed but not formally accepted . This will be reviewed and updated by the Accounting Manager for future meetings.

BCFC needs another signing approval registered with the CCCU.

Motion by Gary, seconded by Dario to add Geoff Lyons as an additional signing authority. **Carried .**



Motion by Geoff , seconded by Dario to re-appoint Ken Matthews as Secretary and Gary Johnsen as Treasurer for the current year . **Carried**

Terry will look into the need to have all current director who have signing authority, re-signed with CCCU after the AGM.

**5) Sub Committee Progress**

**a) Cloud based storage system**

Julian described what he sees as the best system for the BCFC. This is a commercial Microsoft option which provides all we need for business and security. Annual fees to be determined but will be within reason.

Motion by Geoff seconded by Ken for Julian to move forward and acquire required licence(s) and implement the system. **Carried**

In the future Julian may work with Ken and the new Ops Manager to ensure the filing hierarchy is correctly set up for our needs and procedures are in place for use.

**b) Website Domain.** Julian is researching what has been done to date and options for the best way to go forward. Recommendations will be put forward at future meeting.

**c) Old Growth and Stream Management**

Ken reviewed how the Board was approaching development of this strategy.

- The old growth, stream management , forest reserve network will be an integral part of our next management plan for the community forest.
- The first step was for an independent review by contract biologist and ecologist to suggest a draft forest reserve network for the community forest. We have received this report in February 2021 and are working with it .
- The second step was to have contractors do a complete inventory and review of all existing old growth on the community forest . This has been completed in June 2021 and the Board has a draft report .
- The Board is now looking for a similar inventory on second growth forests as well as ecosystem mapping at finer scale than we currently have. This work is expected to occur in the fall of 2021.
- When all of the information required is in place, the Board will have the biologists and ecologists review the draft reserve network and revise the recommendations based on the new data.
- A smaller scale research project was proposed by the Board. Collaborative funding from the Clayoquot Biosphere Trust Research Award Program was not received. A motion to approve the project and



funding in the project plan submitted by Ken Matthews as a standalone BCFC project was made by Geoff , seconded by Julian. **Carried**

**6) Initiatives**

**a) Christmas tree site**

A group of Directors did take a tour of the Airport site with the ACRD representative to look at options for starting a small Christmas tree lot at the Airport. While there were some nice growing sites located , the program in that area was more complex and costly than was in the scope of the BCFC Board considerations for this initiative.

Moved by Gary and seconded by Julian that the Board advise the ACRD that the BCF will not pursue use of Airport site for Christmas tree growing. The Board will, however, continue to look for options in the community forest in combination with other uses. **Carried.**

**b) Heli Tour of Forest by Directors**

- Heli tour is on hold pending a time when there is a lower risk of forest fire. Many helicopters are on standby for assisting with firefighting at this time .

**c) Intensive Silviculture**

Further discussion from the last meeting . Board would like to see some survey work completed to allow better discussion of an intensive forestry program aimed at tree spacing and or stocking control. Could be an option for small scale salvage ( poles and posts) and could be an option to return waste to the forest floor .

**7) Other Business**

- None noted

**8) Ongoing Business**

**a) Forest Stewardship Plan 2021**

- Plan advertised in local papers and on BCFC website. Public invitation for comment will expire July 26. Ongoing .

**b) Map and Fact Brochure**

- Terry will get the most recent updated version for next meeting.

**c) Bike Trail Application to MOFLNRORD**

- Application is with the Provincial Recreation officer and is being reviewed.
- Ken will get letter of support from Toquaht Holdings Board ( stakeholder partner)

**9) Correspondence**

- none



**10) Items to be brought out of In-Camera Meeting July 5, 2021**

- a) **Operations Manager Contract Proposals** . Three applications received by the BCFC Board prior to the closing date. Applications are under review, with a decision expected in early August 2021.
- b) **Draw Lake Timber Sale Tender**. BCFC will move forward with approval of a revised tender document to be advertised in the next three weeks.
- c) **Stopper Islands land base removal**. The BCFC Board of Directors has sent a letter of support to the Minister of Forests, Lands, Natural Resource Operations, and Rural Development supporting a request by Toquaht Nation to have the Province of BC remove these lands from the community forest in order to prepare for transferring ownership to Toquaht Nation as per a condition in the Maa-Nuulth Treaty.
  
- d) **Date of Next Regular Meeting**  
August 9, 2021
  
- e) **Meeting Adjourned by Chair at 2:03 pm**

Approved: Terry Smith, Chair

Ken Matthews, Secretary