

## **Final BCFC Board Meeting Minutes June 15, 2021**

**Meeting held in person at the Blackrock Resort Boardroom.**

**Attendance: Terry, Dario, Ken, Geoff, Gary, James, Zolie Schafer**

**Absent: Noah**

**All attendees: in person**

**Guest Attendance: None**

**Notes: Ken**

**Meeting called to order by the Chair at 11:15 am**

### **1) Agenda**

Moved by Gary, seconded by Dario to adopt the agenda as presented. **Carried**

### **2) Minutes of the May 4, 2021, Regular Board Meeting**

Moved by Geoff, seconded by Dario to approve the June 7, 2021, BOD regular meeting minutes as presented. **Carried.**

### **2) Forestry**

#### **a) Copper Canyon Mature Timber Assessment**

Ken quickly reviewed the draft submission by Copper Canyon received this morning, June 15. This is highly informative and will require more study. The old growth/riparian sub committee will meet and go through the document in more detail.

#### **b) Draw Creek timber sale.**

The Board reviewed and discussed previous decisions made on this timber sale noting that GM Zolie Schafer indicated that final bridge designs were needed to allow the tender to be posted.

Key Points of concern discussed.

- Proposal by the GM to re-build the initial piece of road (on the Forest Service Road)
- Any conflict or complications advertising this timber sale might have with the recent award of the timber sale to Mosaic for blocks OZ4, SB15, SB16A, and SB18.
- The timing of advertising this timber sale relative to current and projected log markets, possibility that log prices might fall later this year, and possibility that stumpage might increase as noted in the recent Province of BC Intentions Paper.

- Request by Board members to see the full draft tender for comment before it is released to prospective bidders.
- Requirement for this road to be built to specifications for long term access and that full supervision of the road building take place during construction.
- Longer term requirement for a standard template to be used for tender packages for BCF timber sales

Motion by James seconded by Gary to have the Chair of the Board advise the GM to proceed as follows:

- i) Get the full draft tender package ready as early as possible and distribute the package to the full BOD for review and comment. The Board would like to have this completed and proceed with advertisement as early as possible.
- ii) Set up the tender such that the successful purchaser will build or rebuild all needed road to access the timber.
- iii) Ensure that the specifications call for construction of a long-term forestry access road including road surfacing and bridges.
- iv) Ensure that there is scheduled supervision of all road construction to further ensure the built road meets the design specifications.

**Carried**

**3) Mosaic Timber Sale Oz4, SB15, SB16A and SB18**

- Agreement signed; document looks good. Work expected to start soon.
- Mosaic representative is arranging a tour of the San Group milling facilities in Port Alberni. San Group is a partner in this agreement with Mosaic.

**4) Office and Accounting**

- Manager Accounting is now working. Issues remain with accessing the BCF computer and file storage.
- Directors have the same issue with accessing the BCF computer system.

Motion by Gary seconded by Geoff to have the Chair of the Board do the following:

- i) Discuss filing and computer storage with the GM and ask him to stand down on any changes and to end the use of IT assistance in Port Alberni.
- ii) Engage the use of local Ucluelet IT professional and with advice from Accounting Manager and Directors, set up a Cloud based remote access file storage system. Use of this system to be explained at a subsequent Board meeting.

**Carried**

**5) Heli Tour for Directors**

- Set up for June 23
- Ken will have set of reference maps prepared
- Expect 3 trips of approximately 30 minutes. First Group Geoff, James and Ken, others to be arranged after.

**6) Airport review with ACRD for Xmas trees**

- Terry will try to arrange for after heli flight

**7) Map and Fact Brochure**

- Terry will discuss with GM. Draft map and brochure to be out in time for AGM.

**8) Items to be brought out of In-Camera Meeting**

None

**9) Date of Next In-Camera Meeting**

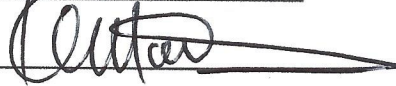
July 5, 2021

**10) Meeting Adjourned by Chair at 12:35**

Approved: Terry Smith, Chair



Ken Matthews, Secretary



1. The first step in the process is to identify the problem.

2. The second step is to define the objectives.

3. The third step is to develop a plan of action.

4. The fourth step is to implement the plan.

5. The fifth step is to evaluate the results.

6. The sixth step is to adjust the plan if necessary.

7. The seventh step is to report the results.

8. The eighth step is to conclude the process.