



Regular Board Meeting Minutes September 11, 2024

Regular BCFC Board Meeting Minutes, September 11, 2024

Meeting held at the BCFC Office, 1971 Peninsula Road, Ucluelet, BC

Attendance: Terry, Julian, Geoff, Ken, Gary,

Absent: Noah, Dario

Staff: Erik Holbek, Forestry Manager: Mike Williams, Accounting Manager

Guest: Mayor Marilyn McEwen, District of Ucluelet

Notes: Ken Matthews (Note all reported items in the same order as discussed)

Meeting called to order by the Chair at 10:01 am

1) Agenda Approval:

Motion by Geoff, seconded by Gary, to adopt the agenda as presented. **Carried**

2) Approval of minutes of the June 19, 2024, Regular BCFC Board meeting:

Motion by Gary, seconded by Geoff, to approve the minutes of the June 19, 2024, BCFC Board regular meeting as presented. **Carried.**

3) Financial Report, Accounting Manager: Mike Williams

Mike presented three reports.

- Comparative income statement for 2024 to August 31, 2024
- Income statement Budget to Actuals 2024
- Balance Sheet

Costs and expenditures are as budgeted.

Motion by Geoff, seconded by Julian, to accept the BCFC Financial Reports as of August 30, 2024, as presented. **Carried**

4) Forestry Manager Report: Erik Holbek

Erik provided an updated report.

- a) **Strategic Planning:** BCFC Community Forest Management Plan #2. Erik has circulated a draft of the management plan to Board members for discussion in the in-camera meeting.
- b) **Recreation bike trails.** : Erik continues to review insurance requirements. S57 approval is in place however , UMBA does not be in a position to submit a plan for work to BCFC at this time.
- c) **RW timber cut on the Maggie FSR.** Removed and completed. Final sales and payment for timber is slow due to sluggish markets for this type of log.



Regular Board Meeting Minutes September 11, 2024

- d) **Roads:** Ministry of Forests continues to do some upgrades and surfacing on Barkley FSR including 3 culvert replacements. Detours will require MOF to do some maintenance on BCFC road permit roads .
- e) **Silviculture:** some site preparation work may be completed on a block alongside the Maggie FSR as a result of equipment being on site and available.
- f) **BCF entrance signs .** The signs have been made up and are stored in the BCFC office . Erik will arrange installation in the next weeks. One sign will go up approximately 3km on the Maggie FSR and the other at the entrance to the BCF coming from Ucluelet on the Barkley FSR.

Motion to accept the Forestry Manager's report by Julian, seconded by Geoff, **Carried**

5) On-Going Business

- a) Barkley CF Tour by District of Ucluelet mayor and Council members
Mayor McEwen will discuss with councilors at the next opportunity. .
- b) Weather station: Station set up. Not online yet but should be in a few weeks. Security and Fencing being worked on .
- c) Culturally modified log flown in error during salvage. Noah Plonka will look after this log and movement of the log to Macoah. This item can be removed from the agenda.
- d) Wood for the Japanese Pavilion. Wood has been felled and bucked and is ready to be loaded and removed. Erik has arranged scaling. Hauling should take place in the next few weeks. .
- e) BCFC open House and presentation of Management Plan #2. Erik will attempt to schedule an open house in Ucluelet and one in Macoah for the week of October 21 to 25. Dates and times will be forwarded and will be inserted into the local newspaper as required by the community forest agreement license.

6) New Business

No new business



Regular Board Meeting Minutes September 11, 2024

7) Correspondence

- Letter from Savannah Barrett re ACRD climate resilience asset mapping noted as received.

8) Items brought out of In-Camera Meeting


- The Board of Directors unanimously approved the overall content of the BCF Management plan #2 subject to some minor changes for clarity. The management plan will now be advertised for public review and comment during late September and October 2024
- The Board of Directors unanimously approved re-investing funds surplus to the needs of the next year in a one-year GIC with the Coastal Community Credit Union.

9) Date of Next Regular Meeting

The next scheduled meeting for the BCFC Board will be October 9, 2024.

10) Meeting Adjourned by Chair at 11:15 am.

Approved: Terry Smith, Chair



Ken Matthews, Secretary