



Regular Board Meeting Minutes June 19, 2024

**Regular BCFC Board Meeting Minutes June 19, 2024**

Meeting held at the BCFC Office, 1971 Peninsula Road, Ucluelet, BC

Attendance: Terry, Julian, Geoff, Ken, Gary,

Absent: Noah, Dario

Staff: Erik Holbek, Forestry Manager: Mike Williams, Accounting Manager

Guest: Nil

Notes: Ken Matthews ( Note all reported items in the same order as discussed)

Meeting called to order by the Chair at 10:05 am

**1) Agenda Approval:**

Motion by Geoff, seconded by Julian, to adopt the agenda as presented. **Carried**

**2) Approval of minutes of the May 15, 2024, Regular BCFC Board meeting:**

Motion by Geoff, seconded by Gary, to approve the minutes of the May 15, 2024, BCFC Board regular meeting as presented. **Carried.**

**3) Forestry Manager Report: Erik Holbek**

- a) Strategic Planning: BCFC Community Forest Management Plan #2. Erik has received and circulated an updated Timber Supply Analysis received from the consultant. This will be discussed during the in-Camera meeting.
  
- b) RW timber cut on the Maggie FSR. Removed and completed. Some of the logs are scaled but remain unsold with the log broker. Sales will occur over next month.

Motion to accept the Forestry Manager's report by Geoff, seconded by Julian, **Carried**

**4) Financial Report, Accounting Manager: Mike Williams**

Mike presented.

- the comparative income statement for BCFC for 2024 for the months Jan to May 2024
- The income statement for May 2024 ( emailed later) and
- The BCFC balance sheet as of May 31 2024 .

Costs and expenditures are as budgeted for 2024.

Annual and Five-year plans will need to be updated with the approval of MP #2 later this year.

Motion by Geoff, seconded by Gary, to accept the BCFC Financial Reports as of May 31, 2024, as presented. **Carried**



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**5) On-Going Business**

- a) Barkley Community Forest Signage: Signs ordered
- b) Progress with UMBA. Eric and Mike Davis to discuss next steps with UMBA.
- c) Barkley CF Tour by District of Ucluelet mayor and Council members  
Mayor McEwen has established a date to be the afternoon of June 28. Erik will set up the tour. Terry may attend and drive.
- d) Weather station: Weather Station ordered; delivery not expected for 3 months .
- e) Wood for the Japanese Pavilion. Final commitments discussed. Forestry Manager will be cleaning ditches and water barring roads on the Draw Creek road system this fall.

Motion by Julian seconded by Ken that while BCFC has equipment on site for necessary road work, the Forestry manager be authorized to spend up to \$10 000 ( as needed) including in kind and actual budget dollars to fall, buck, yard, load and haul required sawlogs and character logs for use in construction of the Japanese Pavilion. Carried

- f) BCFC AGM to be held at the Ucluelet Community Center at 10 am June 28, 2024

**6) New Business**

- None

**7) Correspondence**

- Anderson and Associates 2023 audit now finalized for presentation at AGM
- Letter from the UAHS regarding wood for the Japanese Pavilion was noted

**8) Items brought out of In-Camera Meeting**

- BCFC Board passed a motion to award \$100 000 in distributions to shareholder partners ( \$50 000.00 each ) based on the year 2023.

**9) Date of Next Regular Meeting**

The next scheduled meeting for the BCFC Board will be July 10, 2024 ( if required) noting that a short meeting may be required by the new Board on June 28, 2024 to discuss appointment of a Board Chair for the upcoming year. .

**10) Meeting Adjourned by Chair at 11:07 am.**

Approved: Terry Smith, Chair J. P. Smith  
Ken Matthews, Secretary [Signature]