



Regular Board Meeting Minutes November 9, 2022

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Meeting held at the Ucluelet Community Center

Ucluelet, BC

Attendance: Terry, Ken, Gary, Julian, Geoff, Dario

Absent: Noah,

Staff: General Manager; Erik Holbek, RPF via Teams (Owl webcam)

Staff Absent: Accounting Manager, Mike Williams

Guests: District of Ucluelet mayor, Marilyn McEwen (Items 1, 2, GM report Only)

Notes: Ken

Meeting called to order by the Chair at 10:07 am

1) Agenda Approval:

Motion by Geoff, seconded by Ken, to adopt the agenda as presented. **Carried**

2) Approval of minutes of the September 14, 2022, Regular BCFC Board meeting:

Motion by Gary, seconded by Geoff, to approve the minutes of the September 14, 2022, meeting as presented. **Carried.**

3) Staff Reports

General Manager's Report: Erik Holbek, RPF

- i. Strategic Planning. Erik has contacted three companies with required expertise to complete the final analysis of the Barkley CF Management Plan #2, to determine if they will submit proposals for this work. Erik Holbek and his team will complete the strategic old growth/ biodiversity/ riparian protection mapping as well as the economic and physical operability mapping for use in the final analysis.
Erik will present the results of this request for proposals along with a recommendation for proceeding with a contract to complete the work at the December 2022 or January 2023 Board meeting.
- ii. Operational Planning and Layout
No ongoing work at this time.
- iii. Active Timber Sales.
Logging on all blocks on both timber sales active in 2022 is now complete. Some cleanup, waste pile burning, and waste surveys are still to be completed.
- iv. Roads and Bridges



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Ministry of Forests is projecting some upgrade work on the Maggie FSR . Barkley CF will complete replacement of the B1000 bridge before Christmas.

v. Salvage Agreement.

Salvage cutting permit 13 is now complete with work expected to start after November 14. Erik continues to work with local residents to explain road access near private lands.

- vi. Silviculture. Blocks surveyed for regeneration or free to grow status are looking good with exception of an area in SB4. All blocks logged in 2022 will be planted in the spring of 2023. Additional fill or top-up planting will be included in the program. Erik is soliciting proposals for planting.

Note: Other topics discussed in the Manager's report are recorded as part of following points noted on the agenda.

Accounting Manager Financial Report, Mike Williams

Mike was not available for the meeting but had submitted the following reports since the Sept 14 meeting.

- i) BCFC Balance sheet as of September 30 and October 31, 2022.
- i. BCFC Income statements for September and October 2022, showing income and expenditures for each month by budget category or line item.
- ii. BCFC Comparative Income Statement showing actual revenue and expenditures January 1, 2022, to the end of September and end of October 2022, compared with the approved BCFC budget for the year 2022.

The Balance sheets and Income statements were tabled for further review by Board members.

Geoff Lyons reviewed the 2022 Comparative Income Statement to the end of October 2022. Projected BCFC revenue is tracking slightly lower than forecast due to the salvage program beginning later than planned. This was partially offset by increases in interest on account balances. Expenditures are in line with budgets and are expected to be lower than approved amounts at year end.

Final reports will be reviewed in detail at the December 2022 or January 2023 meetings along with the proposed 2023 annual and updated 5-year 2023 to 2027 programs.

Motion by Dario, seconded by Gary, to accept the General Manager and Accounting Manager reports as presented. **Carried**



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4) **Sub Committee Report: Map and Fact Brochure**

Ken noted that the brochure has been printed and copies are at the BCFC office ready for distribution. Distribution will start immediately with copies going out at the upcoming BCFC open house, Tourism Ucluelet, Port Alberni Visitors Center, Ministry of Forests Office in Port Alberni, and other locations.

5) **Other Business**

a) **BCCFA AGM attendees for Nakusp annual meeting in October.** Ken and Erik attended the meeting. Both felt that the BCCFA was doing a very good job on behalf of the 43-community forest (members) across the Province. The AGM and associated meetings and presentations were well done and informative with the Minister of Forests in attendance as guest speaker, with several senior Ministry officials on panels discussing new forest policy, and with senior people in the provincial organizations such as the ABCPF attending. The recommendation is that the Barkley CF continue to be member of the BCCFA and take part in the AGMs in the future.

b) **Proposed changes to the Coast Appraisal Manual.** This was discussed in September. Erik explained these were not the proposed harmonization of stumpage rates proposed by BC but were standard changes to the appraisal system. Rates will now be set or altered twice annually rather than once as in the past. The intent of the changes is to make rates more responsive to market changes while providing stability of pricing and take in account the small volumes and additional objectives taken on with management on community forests.

c) **Firewood.**

Erik will be ready to open areas up for public firewood in the near future as waste surveys are completed and approved by the Ministry of Forests. The BCFC website has been revised to have a special page to allow the public to find areas open to firewood cutting and how to get their permit. This website will be released to the public as soon as the surveys are approved by the Ministry of Forests.

Erik noted that he had a proposal from a local company to do some firewood recovery from waste in piles on logged settings in a commercial operation. This trial might set a template to reduce future waste or fire hazard burning in the field.

Motion by Dario seconded by Gary, to approve the General Manager to proceed with a proposal and contract for commercial firewood if the proponent follows through. Opportunities in the future may need to be advertised for proposals



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Commercial firewood cutting should not limit opportunities for the public to access firewood for domestic use. **Carried**

d) Request from the District of Ucluelet for logs for Ukee days . Erik has found some surplus logs on the Toquaht Bay Dryland Sort owned by Toquaht Forestry Limited Partnership which seem to be suitable. Erik will do final review to ensure they will work in the next week or so.

Motion by Geoff seconded by Julian , that the Barkley CFC pay for transporting logs for District of Ucluelet from the Toquaht Bay DLS to the location specified by the District. **Carried.**

e) BCFC Public Open House Nov.17, 2022

The room in the Ucluelet Community Center is booked from 3 pm to 7pm .

Displays and presentations were agreed upon.

Coffee and cookies will be supplied.

Notices have been posted and circulated in the communities.

6) Correspondence

- a) Drone Technologies email. Noted but will not be formally answered.
- b) Mosaic Log Assertion letter response. Erik responded to the Mosaic request with the standard letter supporting PEFC certification.

7) Items brought out of In-Camera Meeting

No additional items brought out of the November 09 , 2022 In Camera meeting.

8) Date of Next Regular Meeting

The next regularly scheduled meeting for the BCFC Board will be December 14, 2022, at the Ucluelet Community Centre. 10:00am to 12 Noon.

9) Meeting Adjourned by Chair at approximately 11:53am

Approved: Terry Smith, Chair *J. D. Smith*

Ken Matthews, Secretary *Ken Matthews*