

Barkley Community Forest Corporation

B.C. F. C.

PO Box 707, 1971 Peninsula Road, Ucluelet, BC, V0R 3A0

BCFC Board Meeting Minutes March 2, 2021

March 02, 2021

Meeting held at the Black Rock Resort, Wine Cellar Room ... Covid 19 precautions in place

Attendance: Terry, Dario, Ken, Gary, James, Geoff **Absent:** Noah

Attendance via Zoom/ Phone: Nil

General Manager: no attendance

Guest Attendance: Mayor Mayco Noel, District of Ucluelet

Notes: Ken, not all topics reported in the sequence they were addressed.

Call to order: Terry called meeting to order at 10:07 am

Welcome to Geoff Lyons as director for District of Ucluelet in place of Donna Monteith who is now Acting CAO at the District of Ucluelet and cannot, by the BCFC Articles, retain her seat as a Director on the BCFC Board while working in that position.

1. **Agenda for the March 2, 2021 BCFC Regular Board meeting**

- Additional topic request Geoff: Telus offer of new phone rate
- Additional topic: video project for website and virtual open house

Motion by Geoff seconded by Gary to accept the agenda as amended for added items. Carried

2) **Minutes of Previous BCFC Board meetings .. Jan 28, 2021 regular meeting**

- Note by Geoff of two typos needing correction

Motion by James seconded by Gary to approve the Jan. 28, 2021 regular BCFC Board meeting minutes Carried

3) **Reports from General Manager Note. Written report hand delivered at the meeting. GM not in attendance. Read out by Chair. (abbreviated for the minutes.)**

- **Harvesting:** Final salvage from block SB5 now sold. Final payments expected shortly. Agreement will be closed on receipt of payment. No other active operations.
- **Engineering:** Draw lake development engineered, cruised and assessments completed. Final decisions on proceeding awaiting considerations by the Board.
- **Silviculture:** No planting 2021. Surveys to be done. seedlings ordered for 2022 plant.
- **Forest Stewardship Plan:** Information gathering by Forsite. Submission planned for April 2021

i) **Financial:** *Note. Email reports prior to the meeting.*

- Revised Financial summary submitted by email prior to the meeting was not accepted by the Board. Board requires an updated summary for the next meeting based on revised Draw lake proposal and inclusion of updated road cost projections.
- Updated summary of ongoing future costs to cover legal obligations of BCFC for reforestation commitments was reviewed and accepted by the Board

ii) Financial Telus offer

Geoff reported Telus has offered BCFC a considerable drop in monthly phone rates if we sign a three-year agreement. Board agreed with signing the three-year agreement and gaining the lower rate. Approved.

3A. Presentation by Director Ken Matthews on Draw Lake Development Proposal

Director Matthews made a presentation on issues he saw with the Draw lake development proposal as presented at the Jan 28, 2021 Board meeting. It was noted that the General Manager had updated the development proposal in a written submission as of March 2, 2021 to defer logging of openings DC3 and DC13.

The Draw Lake proposal initially included Blocks DC3, DC10, DC11, DC12, and DC 13 totalling about 40 000 m3 of harvest and 6.3 kilometers of new road construction on the East side of Draw Creek for construction and harvest in 2021.

Matthews described Block DC3 is a young second growth block which is adjacent to the main Draw Creek and includes 5 tributary streams of Draw Creek which are used by fish. The importance of this area as riparian / fish habitat is extremely high. The BCFC has alternative areas to include second growth in harvest plans. The Board agreed that Block DC3 be removed from the development plan for road construction and harvest at this time and be considered for permanent conservation in future planning.

Matthews had no objections for development of blocks DC10, DC11 and DC12. The Board did request the General manager provide cruise and pro forma information to support development of Block DC12 due to lengthy road construction.

Matthews felt that Block DC13 be deferred for development and harvesting until a later date to allow the Draw Lake upper watershed to achieve some level green up and restore hydrological capacity to protect water quality and quantity. This stretch of Draw Creek and the Lake is not fish habitat. The Board agreed with such a deferral.

The GM will be asked to review Board comments and adjust the plan and projections for consideration at the next meeting.

4) Initiatives/ Sub Committees:

i) Old growth / Riparian (held in the afternoon of March 2, 2021)

The Board reviewed some draft input from consultants on work and inventories of timber and non timber resources and areas not suitable for timber harvesting. In addition, the impacts on harvest levels and anticipated revenues were discussed.

The Board has asked for more work and answers to clarify questions on these topics to better understand the consultant's draft work.

This topic will receive additional review and comment at the next meeting.

ii) Record Keeping

The Board reviewed a comprehensive draft report from the subcommittee on Record Keeping. The report outlined the fact that the essential components of the record keeping process were in place and the essential records were on file and accessible.

Several recommendations to improve ease of access and completeness and consistency of procedures and labelling of records area being studied by contract staff. A consultant may be brought in to help finalize a standard procedure.

The sub committee will continue to review progress and report out to the Board on recommendations and improvements.

iii) Policies

The Board reviewed three out of several policies developed by the sub committee. The Board offered some comments and indicated the need for standard numbering and formatting.

The Board members will take away the documents and review and comment for upcoming meetings.

iv) Christmas Tree Site and seedlings

The Board discussed and supported the proposal of a Christmas Tree plantation at the Regional Airport. Board Chair will work with District of Ucluelet and AC RD representatives to see if the site is appropriate and if a formal agreement for use of a site can be agreed upon.

Toquaht Forestry has secured approximately 150 Douglas fir, White Pine and Nobel Fir seedlings for planting for future Christmas trees for the area. Should the airport site not be available this spring, another site will be selected, and the trees planted as an interim measure.

5) Other Business

Office Wifi

Terry suggested we use the BCFC WiFi in the BCFC office rather than the Toquaht office WIFI. User and password access is available for those that do not have it.

BCCFA Indicator Survey

This appears to be due. Terry to ask Zolie to ensure completion and allow review and submission by Board.

6) On Going Business

a) Forest Stewardship Plan submission to MoFLNRORD

Terry noted a letter from the Ministry suggesting a timeline and schedule for submission of the new BCF FSP. Gm has noted in his report this is underway. Existing plan approval expires in August 2021.

b) Map and Fact Brochure Sub committee

Gm has indicated two new layout versions of this brochure will be coming from consultant in the next week for review.

c) Bike Trails.

Director Costello and GM working on this proposal. Application is basically ready to go. Director Costello will work Director Matthews to confirm what activities are permissible in a designated Wildlife Habitat Area should the higher elevation of the proposed bike trail circuit fall in the old growth area planned for such a designation. Director Costello will discuss that response with the bike trail proponent to ensure plans are compatible with the WHA designation.

d) Open House ... Video and virtual tour

Chair Terry Smith and Director Costello reported that the work of the videographer was very good and the plan for a virtual open house was progressing.

Board recommended the video focus on what resources and values we have in the BCF rather than on examples of harvesting. At some point in the future this can be amended to include any additional measures the Board incorporates in a new management plan.

e) Logo

- Logo looks particularly good. Noah will finish off and distribute useable editions including letterhead with address at the bottom of page.

5) Correspondence:

- Email received from Ukee Timber and Road during the meeting. This letter will be reviewed at the next meeting.
- See item 6a for letter on FSP from MoFLNRORD

6) Items brought out of the BCFC Board of Directors IN-Camera meeting

- No items brought forward from the March 1, 201 In Camera meeting.

9) Date of Next Meeting

April 6, 2021 10:00 am. Location and format to be determined.

Regular meetings now scheduled for the first Tuesday of each month commencing at 10:00am

10) Adjourn

Meeting adjourned at 2:55 pm

Approved: - Original signed by T. Smith, Chair

Original signed by K Matthews, secretary

