

# Barkley Community Forest Corporation

## REGULAR Meeting Minutes

Held in BCFC/Toquaht Boardroom, 1971 Peninsula Rd, Ucluelet, BC

**June 19, 2019**

Attendance: Directors: Terry (chair), Ken, Gary, Dario, Noah, Marlene, Denise

Guests: General Manager, Zolie Schafer; Geoff Lyons

Notes: Ken

Meeting to order at 3:15 pm

### 1. **Regular Agenda:**

Road building tender opening was conducted in the In-Camera meeting and comments will be noted in the Heading (Items Coming out of In-Camera meeting)

Motion to approve agenda by Denise seconded by Noah. Carried

### 2. **Minutes of previous Regular Meeting: - May 30, 2019**

Motion to adopt the May 30, 2019 meeting minutes by Dario. Seconded by Noah. Carried

### 3. **Business Carried forward from Previous meetings**

- i) Map and Fact Brochure. Sub-committee (Dario, Gary, Terry and Zolie) has now met. New prototype in with Graphics factory. Work in progress.
- ii) Provincial Community Forest Meeting Mission. Zolie Dario and Gary to attended. Very good meeting. BCFC seems to be doing well compared to most other community forests. Zolie will circulate additional information and meeting notes as they come available.

### 4. **Update on Harvesting Progress General Manager (GM) Zolie Schafer**

- i) Phase 4: Blocks SB10H; SB11H; Oz1: and Oz2; Zolie *reported that all work has been done. Final scale is not yet available. He will continue to discuss with Western. Communication on this sale with Western reps has been an issue.*
- ii) Phase 5: Block Oz3; Falling complete. *100% hoe chucked to roadside. Hauling expected to be complete by the end of July. Payments on schedule ( see financials)*
- iii) Road Construction Oz 4 for 2020. *Tenders opened and award will occur in next two weeks. Work expected to start in late July.*
- iv) 2020-2025 Program Engineering. Directors agreed that engineering should be planned and completed as proposed. *Ongoing, expect some engineering on the ground within a few months. This has been delayed pending available contractor.*
- v) Cut Control and other information. *Zolie provide updated information on cut control situation and on silviculture costs by project for year.*

### 4) **Financial Summary GM with information from Accounting Manager**

Zolie passed around updated financial sheet for the BCFC showing retained funds, as well as projected expenditures and income to the end of 2019. The sheet also showed funds in reserve to cover accrued

liabilities and a contingency for the BCFC going into 2020 and beyond. Detailed back up for each line item on the summary is also available.

Decisions and Actions:

- i) Moved that the Treasurer's report be accepted by Denise. Seconded by Dario. Carried

**5) BCFC Annual General Meeting ( AGM )**

AGM still scheduled for June 28 at 10:00 am Toquaht Nation Boardroom (upstairs).

**6) Items coming out of In Camera meeting held June 19 , 2019.**

Four tenders received on road building opportunity advertised by the BCFC

- 1) **Denis Francoeur Backhoeing**
- 2) **Ukee Timber and Road**
- 3) **Roc Star Enterprises Ltd.**
- 4) **TCH Contracting**

Award will be made following a complete review of qualifications and eligibility. Each company submitting a tender will be notified.

**7) Next meeting and Adjournment**

Next meeting planned after AGM. No date set, Chairman to notify. Toquaht Boardroom.

Current meeting adjourned at 4:20 pm

Approved: - Original signed by TD Smith, Chair



A handwritten signature in black ink, appearing to read "T. D. Smith", written over a horizontal line.

Original signed by K Matthews, secretary



A handwritten signature in blue ink, appearing to read "K. Matthews", written over a horizontal line.