

Barkley Community Forest Corporation

REGULAR Meeting Minutes

Held in BCFC/Toquaht Boardroom, 1971 Peninsula Rd, Ucluelet, BC

May 30, 2019

Attendance: Directors: Terry (chair), Ken, Gary, Dario, Noah

Absent: Marlene, Denise

Guests: General Manager, Zolie Schafer; Ucluelet Councillor, R. Cole

Notes: Ken (note not all items discussed in the following order)

Meeting to order at 4:01pm

1. **Regular Agenda:**

Request to add agenda:

Zolie: MOFLNRORD proposal that Merchantile and Barkley FSRs be converted to road permits held by BCFC.

Gary: (during the meeting). Proposal that BCFC Board utilize BCFC funds to carry out a project (community) in addition to any projects funded by general partners.

Motion to adopt agenda by Dario. Seconded by Gary. Carried

2. **Minutes of previous Regular Meeting: - April 3, 2019**

Motion to adopt the May 2, 2019 meeting minutes by Dario. Seconded by Gary. Carried

3. **Business Carried forward from Previous meetings**

- i) Logo. Toquaht directors stated that Toquaht Nation (partner) was opposed to using the logo for BCFC as designed for two main reasons: one was it did not reflect partnership of ownership and secondly, it did not reflect FN values or identity. All agreed once again that this was a great effort and nice piece of art. All agreed that we need the support and agreement of both partners to approve and utilize the logo. All agreed that the BCFC should have a Logo that represents and identifies the community forest. All agreed that there needs to be more input at the partner level to ensure we have a process to develop and select a logo that all can accept. In the interim we can continue to use the logos of the two partners. There may be an opportunity to discuss this at the AGM.
- ii) Map and Fact Brochure. Zolie provided an updated base map (requires much work and some ideas were thrown around). Sub-committee established to work on the project... Terry, Dario, Gary and Zolie. Terry will send out an email for a sub-committee meeting in the next few weeks.
- iii) Provincial Community Forest Meeting Mission. Zolie Dario and Gary to attend.
- iv) Directors Allowance for Chairman and Secretary. General discussion. Agreement to discuss this with the partner representatives at an appropriate time to see if there is agreement.

4. **Update on Harvesting Progress General Manager (GM) Zolie Schafer**

- i) Phase 1: Fully complete. (*not discussed*)
- ii) Phase 2: Waste billing agreed upon and paid. Security deposit returned. Now fully completed.

- iii) Phase 3: Blocks SB10 and SB11: Logging and final field work complete, waste submitted for billing, final reconciliation to be completed ...*Ongoing not discussed*
- iv) Phase 4: Blocks SB10H, SB11H, Oz1: and Oz2: Zolie *reported that all work has been done. Final scale is not yet available. He will discuss with Weston.*
- v) Phase 5: Block Oz3: Felling complete. *100% line cut back to roadside. Hauling expected to start June 3. Payments on schedule (see financials).*
- vi) Salvage on Phase 3 ... *Will review again as soon as we have final scale and waste from Phase 4. (not discussed)*
- vii) Road Construction Oz 4 for 2020. *Zolie spent considerable time working with MOF to clarify and establish location and need for permanent sample plots in this area which were established by MB Ltd over 25 years ago and have not been measured since. An agreement to retain the two plots affected by this development was made and the road permit has been issued. Zolie has sent tender documents for road construction to 4 local contractors and will post the opportunity and tender documents on the BCFC website.*
- viii) 2020-2025 Program Engineering. *Directors agreed that engineering should be planned and completed as proposed. Ongoing expect some engineering on the ground within a month*

4) Financial Summary GM with information from Accounting Manager

Zolie passed around updated financial sheet for the BCFC showing retained funds, as well as projected expenditures and income to the end of 2019. The sheet also showed funds in reserve to cover accrued liabilities and a contingency for the BCFC going into 2020 and beyond. Detailed back up for each line item on the summary is also available.

Decisions and Actions:

- i) Moved that the Treasurer's report be accepted by Noah. Seconded by Dario. Carried
- ii) Moved by Dario that 2 million dollars in funding (one million to each partner) be allotted to the general partners at the BCFC AGM to be held in June 2019. Seconded by Gary. Carried

5) BCFC Annual General Meeting (AGM)

AGM still scheduled for June 27 at 2:00pm Toquaht nation Boardroom (upstairs). Terry to confirm that the official BCFC audit for the year will be complete and ready and Terry to make formal invitations to partners.

6) MFLNORD proposal for conversion of Merchantile and Barkley FSR to BCFC road permit.

Zolie discussed initial proposal for this to occur. The Barkley proposal would start at Salmon Beach and not include the road back to the Maggie FSR junction (Macoah). Directors asked Zolie to do more research on past history, road ownership and maintenance costs and requirements on the current Barkley access to the pavement. Zolie can report out at future meeting. Merchantile sounds like a reasonable option depending on costs. To be discussed at future meeting.

7) Proposal for a BCFC Board funded community Project (perhaps Fisheries)

Gary discussed the desire for an opportunity for BCFC Board to sponsor and or fund a community project with BCFC revenue independent of partner funding. Gary further suggested an example might be some fisheries work or fisheries enhancement in combination with local groups who have seen funding shortages in recent years. Directors agreed and fully support the general approach. Discussion will be needed with the general partners to gain support and ensure no duplication. An approach to who and how a selection process for funding would be developed would be needed.

8) Items coming out of In Camera meeting.

No in camera meeting was held on May 31.

9) Next meeting and Adjournment

Next meeting planned prior to AGM. No date set, Chairman to notify. Toquaht Boardroom.

Current meeting adjourned at 5:15 pm

Approved: - Original signed by TD Smith, Chair



Original signed by K Matthews, secretary


