

Barkley Community Forest Corporation

REGULAR Meeting Minutes

Held in Toquaht Forestry/ BCFC Boardroom

1971 Peninsula Road, Ucluelet, BC, V0R 3A0

March 13, 2019

Attendance: Directors: Terry, Ken, Gary, Dario, Marlene, Noah

Absent: Denise (ill)

Guests: General Manager Zolie Schafer; Mayor Mayco Noel, District of Ucluelet

Notes: Ken

Terry called meeting to order at 3:01pm

1. Regular Agenda:

Motion to adopt agenda by Gary. Seconded by Noah. Carried

2. Minutes of previous Regular Meeting: - December 14, 2018

Motion to adopt the February 21, 2019 meeting minutes by Noah. Seconded by Gary. Carried

3. Update on Harvesting Progress General Manager (GM) Zolie Schafer

- i) Phase 1: Fully complete.
- ii) Phase 2: Waste billing agreed upon and paid. Security deposit returned. Now fully completed.
- iii) Phase 3: Blocks SB10 and SB11: Logging and final field work complete, waste submitted for billing, final reconciliation to be completed
- iv) Phase 4: Blocks SB10H; SB11H; Oz1; and Oz2; Yarding complete, wood decked. Hauling underway. Billing complete as per the timber sale contract. Expect completion end of April.
- v) Phase 5: Block Oz3: Contract signed. Initial deposit and payment made by company. Ready to start, minor delay for recent snowfall.
- vi) Salvage on Phase 3 ... GM will have something out as soon as waste is final.
- vii) 2019 Spring Planting: Planting contractor started early with two days' work in SB9 because they were not able to work in Toquaht Valley due to snow. They will return to finish spring program after the Toquaht contract is finished.
- viii) 2020-2025 Program. GM handed out two maps and spreadsheet showing blocks planned for the next cut period for review and consideration by the Board. Approximately 58 000 m³ has been engineered and should be considered ready for the next period. The other blocks shown on the map are projections and open for discussion at future meetings. GM will be bringing a budget and plan for 2019 engineering and road construction funding approval which shows intended work.

4) Financial Summary GM with information from Accounting Manager

GM provided a handout showing a summary overview of financial position of the BCFC with projections for the next two years. Agreement from Directors that this was a good start. Several suggestions made for changes and clarifications. Zolie will revise for the next meeting incorporating suggestions.

Brief review of Community forest survey completed by Geoff and Zolie. No issues noted.

Terry Requested an amended motion on signing authority at the CCCU Ucluelet Branch . It was approved as follows:

"Moved by Noah, seconded by Marlene, to amend the previous motion of October 2018, to read: Remove Frederick Shafer and add Ken Matthews to the approved CCCU Bank Signatories for the BCFC" Motion carried.

5) Board Field Tour

GM to set up before the Open House. Leave from the Kennedy Sort. GM will advise all Directors on when this will happen.

6) Open House

Set for April 16. GM will set the agenda and prepare the back-up displays and any handouts. As many directors as possible should be there. Noah will be away. Terry will have further discussion with schools on pupil attendance.

7) Firewood , Christmas Trees , other special forest products from the forest

GM is working on this. Website can be amended to allow better issuance of permits. Phase 5, Oz 3 block purchaser has agreed to deck all wood at roadside and leave non merchantable wood easily accessible for firewood cutting. GM will deal with any issues resulting from that in so far as fire hazard, plantable spots and long term silviculture requirements.

8) Map and Fact Brochure

GM has discussed base with Econ, should not be an issue. We now require the Board or a sub group of the Board to work with Zolie to ensure the map is what we want and the information on the brochure is accurate and what we want. A special working session will be needed to get this done. GM/ Chair to organize.

Options for signs on the Forest at strategic locations was discussed. Port Alberni CF has used old MB kiosks and it appears effective. GM to review and suggest options for the Board.

9) Forestry Manager report template

Marlene presented a draft template for discussion as per the motion at the last meeting. Several suggestions made and discussed. Agreement the template would be a useful tool. This will continue to be a work in progress and will be integrated into the reports as it is finalized over future meetings.

10) BCFC Logo

Dario has worked on this. Has a student doing a draft which will hopefully be complete for Board review at the next meeting.

11) BCFC Annual General Meeting (AGM)

Agreed that we would plan for the BCFC Annual General Meeting for June 27 at 2:00 pm to be held in the main office, Toquaht Nation.

12) Items coming out of In Camera meeting.

No in camera meeting was held on March 13.

13) Next meeting and Adjournment

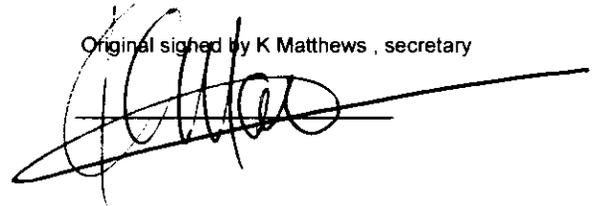
Next meeting planned for April 4 at 3:00pm. Chairman to confirm.

Current meeting adjourned at 4:33pm

Approved: - Original signed by TD Smith, Chair

A handwritten signature in cursive script, appearing to read "T.D. Smith", written over a horizontal line.

Original signed by K Matthews , secretary

A handwritten signature in cursive script, appearing to read "K Matthews", written over a horizontal line.