

Barkley Community Forest Corporation

REGULAR Meeting Minutes

Held in Black Rock Resort, Ucluelet

Ucluelet, BC, V0R 3A0

May 02, 2019

Attendance: Directors: Ken, Gary, Dario, Marlene, Denise

Absent: Terry, Noah

Guests: General Manager, Zolie Schafer, Geoff Lyons, Accounting

Notes: Ken

Meeting to order at 12:05 pm

1. Regular Agenda:

Request to add Logo to agenda.

Motion to adopt agenda by Denise. Seconded by Dario. Carried

2. Minutes of previous Regular Meeting: - April 3, 2019

Note that Marlene was in attendance at March 3 meeting, name put in both absent and present. Ken to correct before sign off.

Motion to adopt the April 3, 2019 meeting minutes by Denise. Seconded by Marlene. Carried

3. Update on Harvesting Progress General Manager (GM) Zolie Schafer

- i) Phase 1: Fully complete.
- ii) Phase 2: Waste billing agreed upon and paid. Security deposit returned. Now fully completed.
- iii) Phase 3: Blocks SB10 and SB11: Logging and final field work complete, waste submitted for billing, final reconciliation to be completed
- iv) Phase 4: Blocks SB10H; SB11H; Oz1: and Oz2; All complete including hauling. Final scale will be available in next two weeks. Waste survey to be completed ASAP. Culvert in SB10 needs attention, Zolie to attend to this.
- v) Phase 5: Block Oz3: Falling complete. Company will leave felled timber to dry out for a couple of months before hauling. Payments on schedule.
- vi) Salvage on Phase 3 ... Will review again as soon as we have final scale and waste from Phase 4.
- vii) 2019 Spring Planting: Planting program complete and successful. Planting will be completed on harvested blocks in fall.
- viii) 2020-2025 Program Engineering. Zolie laid out plan to conduct engineering on blocks identified on the operating plan handed out in March meetings. Budget for this is approved in the 2019 plan. Directors agreed that engineering should be planned and completed as proposed.

4) Financial Summary GM with information from Accounting Manager

Geoff and Zolie provided a handout showing a new layout and summary overview of financial position of the BCFC with projections for the next two years. Agreement from Directors that this was a good summary which can be improved over time. Full accounting information to support the summary are also available if needed.

Discussion followed on what amount of dividend was available for partners in 2019 and what amount of money should be kept in house for operating capital to cover this year and next year 2020. Final determination to be declared at next meeting.

5) Open House

Zolie reported on open house held on April 18. Everyone thought it was successful. Lots of interest in reforestation, sustainability and future operating plans. Report gone to MOFLNRORD

6) Map and Fact Brochure

GM working on the brochure. GM needs guidance on layout and what information is needed on the product. Subcommittee to look at this with Terry on his return.

7) BCFC Logo

Logo reviewed. Logo without face was preferred. Dario moved that the artist be paid \$250.00 for the work as proposed. Seconded by Ken. Carried. Logo acceptance by the Board and use for BCFC to be discussed at next meeting.

8) Community Forest Meeting June 12-14 Mission

Zolie, Dario, and Gary will registered and will attend. They will arrange transportation and accommodation.

9) BCFC Annual General Meeting (AGM)

Agreed that we would plan for the BCFC Annual General Meeting for June 27 at 2:00 pm to be held in the main office, Toquaht Nation. To be finalized at next meeting.

10) Directors allowance for Chairman and Secretary (Options for secretary)

Marlene suggested that other organizations have a higher payment for Chair and secretary positions due to extra work taken on for each meeting. Other suggestions for secretary include payment of an outside person or using Geoff to do minutes. To be discussed again at future meeting.

11) Items coming out of In Camera meeting.


No in camera meeting was held on March 13.

12) Next meeting and Adjournment

Next meeting planned for May 30 4:00pm. Toquaht Boardroom. Chairman to confirm.

Current meeting adjourned at 1:57 pm

Approved: - Original signed by TD Smith, Chair



Original signed by K Matthews, secretary

