

Barkley Community Forest Corporation
REGULAR Meeting Minutes
Held in Toquaht Forestry/ BCFC Boardroom
1971 Peninsula Road, Ucluelet, BC, V0R 3A0
February 21, 2019

Attendance: Directors: Terry, Ken, Gary, Dario, Marlene, Noah, Denise

Absent: nil

Guests: Zolie

Notes: Ken

Terry called meeting to order at 3:01pm

1. Regular Agenda:

Addition to agenda: Marlene; letter from BCFC shareholders to Canadian Air crane regarding length of time it is taking to receive payment on damaged equipment and apparel from tanker accident on Highway4.

Motion to adopt agenda by Gary. Seconded by Noah. Carried

2. Minutes of previous Regular Meeting: - December 14, 2018

Motion to adopt the January 21, 2019 meeting minutes by Dario. Seconded by Marlene. Carried

3. Update on Harvesting Progress Zolie

Zolie provided handouts with summaries of each of the following:

- i) Phase 1 logging and final field work complete , all payments received
- ii) Phase 2 logging and final field work complete ,final discussion on waste billing under way
- iii) Phase 3 logging and final field work complete, waste submitted for billing , final reconciliation to be completed
- iv) Phase 4 Yarding complete, wood decked. hauling and scaling still to be completed. Expect this over the next two months. Billing complete as per the timber sale contract.
- v) Phase 5 Issues with the timber sale document described by Zolie. He has sought a legal opinion and is now ready to move on. Zolie expects it to be signed and work will start as soon as the snow goes (week or two)
- vi) Salvage on Phase 3 ... Zolie will have something out as soon as waste is final.

Zolie discussed Phase 2 waste bill to operator and options for them to appeal. Letter sent to operator.

Zolie handout out spreadsheet and chart showing where next cut period logging will be planned and what engineering has been done to date. He also indicated and provided a map showing options for areas to review for engineering to complete the volume required for the cut period 2020 to 2024. More work will be completed on this for upcoming meetings and decisions.

Discussion took place on a template for Harvesting reports and requests.

Motion put forward by Terry for Marlene to explore options for a template for this harvesting information to be reviewed and discussed by the Board at future meetings. Seconded by Dario. Carried.

4) **Financial Summary Zolie with information from Geoff**

Zolie provided a handout with a revised format for a financial summary. No issues were noted with the summary, however, a few suggestions were provided to make the summary more concise and meaningful for the directors. Zolie will work with Geoff to revise for the next meeting.

Financial position is strong and another disbursement of funds to shareholders is expected later in 2019.

5) **Timber Supply Analysis for the Community Forest**

The importance of an inventory and timber supply analysis for the area of the community forest was discussed. Zolie explained what had been done to date and that a more formal analysis will be required with a new management plan in the next few years. The Board will need to have discussion on the types of management that will go into any analysis. Much more work and discussion is needed on this issue before it goes out for public scrutiny and input.

6) **Board Field Tour**

Discussion on the importance for all Board members (especially) new directors, to have a good understanding of the Forest. It was agreed that a field trip with a helicopter overview should be organized prior to the Open House. All Board members expressed interest in a helicopter overview of the new logging. Zolie will arrange in March. Heli tour can be followed up with a ground tour of some recent logging and road construction.

7) **Open House**

Discussion of options. Agreement that the open house should be planned for early April. Same format as previous years. Marlene will review options for the community centre. May be options to complete the request from certain classes for a visit and talk on the community forest at the same time.

Discussion also on the importance of having apparel showing Barkley Community Forest for participants and directors as they conduct business. Zolie will look into Hi-vis vests with Barkley CF on them and possibly hard hats for field visits and tours. In the longer term, Dario will look at a logo contest with high school students developing a formal logo for vests or jackets that GM or directors could wear to events, open houses or other functions involving BCFC.

8) **Firewood , Christmas Trees , other special forest products from the forest**

Discussion on setting up domestic firewood cutting areas and perhaps Christmas tree free use areas as well as areas for other special forest products. Zolie will explore options as well as options to have the permits available on our website as opposed to the Ministry website to be more accurate, timely and responsive to local residents.

9) **Map and Fact Brochure**

Draft overview map of the area was reviewed with minor extensions added. Zolie will take over the project and will get a more formal map base developed. More work is needed (perhaps small subcommittee) to ensure we have what we want on the map and on the information side of the pamphlet and then move it out to design and production. This will be discussed again at next meeting. Full support for the idea and project.

10) **Community Forest Meeting (June 12 to 14) in Mission**

Agreed that it was important to have representation at the meeting. Gary and Dario expressed interest in attending, Zolie recommended to go as well. Board agreed this was a good representation.

11) **Additional Agenda Item ... letter from BCFC shareholders to Canadian Airplane**

Marlene provided a copy of the letter. Letter is signed by the shareholder partners and not the Board and references the importance of the District of Ucluelet recovering costs for lost equipment and apparel while attending the jet fuel spill along Highway 4 involving a Canadian Air crane fuel truck.

The copy of the letter was tabled as received by the Board.

12) Items coming out of In Camera meeting.

No in camera meeting was held on Feb 21.

13) Next meeting and Adjournment

Next meeting planned for March 13 at 3:00pm. Chairman to confirm

Current meeting adjourned at 4:55pm

Approved: - Original signed by TD Smith


Chair

Original signed by K Matthews


Secretary