

Barkley Community Forest Corporation
REGULAR Meeting Minutes
Held in Toquaht Forestry/ BCFC Boardroom
1971 Peninsula Road, Ucluelet, BC, V0R 3A0
November 28, 2018

Attendance: Directors: Terry, Marlene, Denise, Ken, Gary, Noah,

Absent: Dario

Guests: Zolie Schafer, Mayco Noel, Geoff Lyons

Notes: Ken

Terry called meeting to order at 3:05 pm

1. Regular Agenda:

Two additions requested by Terry.

Updates and discussion on removal of RW wood on new road construction and on completion of Phase 1, Phase 3 logging.

Move to adopt agenda by Gary. Seconded by Ken. Carried

2. Minutes of previous Regular Meeting: - September 6, 2018

Motion to adopt the September 6 meeting notes by Noah. Seconded by Gary. Carried

3. Items Brought out of the In-Camera Meeting:

- i) *Process and documentation approved to post advertisement and seek candidates for a contractor to fill the role of general manager of the BCFC. Posting to occur between December 3, 2018 and January 11, 2018 with final selection and award as early as possible after that date.*
- ii) *Agreement to proceed with a 2 million dollar distribution (one million to each owner) of BCFC funds before the end of 2018. Date tentatively set for December 11, 2018.*

4. Update on Harvesting from the Forestry Manager; Zolie Schafer RPF

- i) Phase 1. This is a lingering contract requiring final closure and payment by the timber purchaser. Zolie has now confirmed that all timber has been sold and waste surveys completed and accepted by the Province. Zolie has a firm commitment by a senior official with the purchaser that final payment will be made before the end of December 2018. Zolie will review the payment, support data and will make recommendations to the Board on the acceptance of the data and payment or other next steps to complete this timber sale contract. The Board can then close this agreement.
- ii) Phase 2. This timber sale is fully harvested and BCFC has been fully paid. The areas are 50% planted with the remainder scheduled for planting in 2019. Non-essential roads have been deactivated. BCFC is retaining a \$75 000.00 deposit from the purchaser pending a final review of waste survey data. Zolie will review data and determine if additional billings, as per the purchase agreement, arise from waste levels and will complete these billings before recommending release of the deposit. The Board can then close this agreement.
- iii) Phase 3. This timber sale has now been fully harvested. Final road deactivation and slash piling is being completed this week. Waste survey results are now in. All money for the sale has been received by BCFC. Some salvageable waste remains on one block of the timber sale. After discussion of options, Zolie asked for direction. Board direction was given as follows: Complete review of the waste surveys and submit them to the Province as is. Examine options to set up a salvage sale or program for the saleable waste and provide these options to the Board for review. Agreement that the Board would like to see all useable/ marketable wood removed and sold before issuing firewood permits and/or slash burning. Zolie will also look into any money owed fallers for falling this wood remaining on site.
- iv) Phase 4. This timber sale was sold in late summer but has not been harvested. All money owed to BCFC for the timber sale has been received as per the agreement. Extended fire season and

then wind rain and fog has delayed getting the timber felled. Now expect the heli yarding to commence Dec 15 to Jan 1, 2019. No scaling has occurred as yet.

- v) BCFC Licence Cut Control. Zolie handed out a summary sheet that shows BCFC can harvest (scaled volumes and waste volumes) 135 000m³ for the period from January 1, 2015 to December 31, 2019. Zolie's records and estimates of scale and waste for timber sold in Phases 1-4 totals 130 139m³ leaving 4 861 m³ to be harvested in this period to achieve 100% of AAC.
- vi) Phase 5 proposed. During 2018, BCFC has constructed road into a new block(s) for the next harvest. RW timber remains decked along this road (unsold) estimated at 3000 m³. This timber is deteriorating in value due to age (alder) and insects and is being lost to firewood cutters who remove or devalue the logs. The Board has previously deferred a decision to proceed with an overall Phase 5 until the spring of 2019 pending final volume outcomes on Phases 1-4. Removal of the felled and decked wood is now urgent to prevent further loss. Zolie has solicited interest from three independent buyers. He has interest from one party, no interest from one party, and no apparent interest but not a final answer from a third party. Board Decision. Motion by Ken, seconded by Marlene, that Zolie get a final written answer of interest from the third party and proceed with an immediate sale of the RW wood on Phase 5 based on the best (possibly only) offer he has at this time.
- vii) Planting program fall 2018. Zolie confirmed that the program was completed and no school children participated. This will be set up again with next years' planting program.

5) Financial Update from Accounting Manager Geoff Lyons

Geoff provided a summary document and backup spreadsheet to show details of interim balances for 2018 to the date of the meeting with projections to year end. Projections do not include sale of RW volume in Phase 5 and final payment on Phase 1 which now appears may be received by December 31, 2018.

Key Points:

- i) BCFC has a healthy balance which includes funds retained for legal liabilities, operating funds for next few years when income may be low, and funds to start up operations in the next cut period.
- ii) Board should consider amount and timing of any further distribution in 2018. This was held over for discussion at the in camera meeting.

Moved by Gary and seconded by Marlene that the Interim Financial Report be accepted as is. Carried

- 6) Office preparation: Telephone and internet in and hooked up. Furniture in place. Computer to be set up by Zolie over the coming weeks. Access to files and data to be determined and set up in early 2019. Phone number: 250 726 7669. Geoff to set up message in next few weeks.
- 7) Firewood: Ministry of FLNRORD has approved firewood on some areas logged in the community forest. Permits available on MOFLNRORD website. Marlene will add link to District of Ucluelet Website.
- 8) Next Meeting and Adjournment. Date of next meeting to be determined. Adjournment: Moved by Noah, seconded by Marlene that the meeting be Adjourned 4:05pm

Approved: -

Original signed by TD Smith

Original signed by K Matthews



Chair



Secretary