

Barkley Community Forest Corporation
REGULAR Meeting Minutes
Held in Toquaht Forestry/ BCFC Boardroom
1971 Peninsula Road, Ucluelet, BC, V0R 3A0
December 19, 2018

Attendance: Directors: Terry, Ken, Gary, Dario

Absent: Noah, Marlene, Denise

Guests: Zolie Schafer, Geoff Lyons

Notes: Ken

Terry called meeting to order at 2:27 pm

1. Regular Agenda:

Motion to adopt agenda by Dario. Seconded by Ken. Carried

2. Minutes of previous Regular Meeting: - December 14, 2018

Ken noted two corrections. (Guest Gale miss-spelled as Gayle, Item 4 date of Dec17 corrected to early December.)

Motion to adopt the September 6 meeting notes by Dario. Seconded by Ken. Carried

3. Update on Harvesting from the Forestry Manager; Zolie Schafer RPF

- i) Phase 1. All work completed as previously discussed. Billing complete. Waste complete. Zolie presented an email from timber sale purchaser representative providing an apology and indicating staffing issues were holding up final payment to BCFC. Discussion. Agreement to let purchaser have a few more weeks to get the final payment to the BCFC. If not received before the next regular meeting, the Board will discuss and the Chair will take over and contact senior executives of the purchaser to pursue collection and closure of this account.
- ii) Salvage on Blocks SB10 and SB11. Zolie continued the discussion from November 28 mtg. recommending a salvage opportunity on these blocks before burning piles and planting. Motion to approve Zolie advertise for proposals for a timber sale (salvage) on these piles. BCFC will conduct burning if need be for plantable spots. Motion by Dario Seconded by Gary. Carried. Note this is a small opportunity and will not yield a great deal of revenue but may provide employment opportunities and wood for local people which would otherwise be burned or lost when the area is planted.
- iii) Phase 5 (Block Oz 3) and down R/W wood on Oz 3. Much Discussion on how to proceed and the form any contract or timber sale should have. Motion to approve Zolie to advertise (by select invitation to approx. six independent parties and posting on BCFC website) a timber sale for timber on CP7 block OZ3 including downed R/W timber and timber from RW on road BM39 (access to Phase 4) with an expiry date of Sept. 30, 2019. 25% of total bid price with signing of timber sale and 3 equal payments for the remainder evenly timed over the remaining term. Motion put forward by Dario and seconded by Terry. Carried. Further note. Zolie will send draft the tender for this timber (approx. 12 000m³) to all directors for comment prior to requesting interest. (Agreed to proceed in a timely manner with closing of tenders or proposals by mid-January.

5) Financial Update from Accounting Manager Geoff Lyons

Geoff provided a verbal update on progress to complete final yearend financial reporting for 2018.

Points:

- i) Geoff and Zolie to discuss final adjustments and invoices. Only minor amounts left outstanding at this time for 2018.
- ii) Ken has filled and signed needed consent with the Credit Union to be added a signatory. Denise will do the same this week. Marlene may choose not to be a signing authority. Geoff will clarify and notify Credit Union to complete process. 6 signing authorities was deemed to adequate.

Moved by Dario and seconded by Gary that the Interim Financial Report be accepted. Carried

6) **Next Meeting and Adjournment.** Date of next meeting to be determined. (likely third week of January)

Note. Zolie asked for as much notice as possible so he can adjust his schedule to attend.

Adjournment: 3:45pm

Merry Christmas to all and all of your families.

Approved: -

Original signed by TD Smith

Original signed by K Matthews



Chair



Secretary